February 21, 2018

Voting Members and Alternates Represented at the Table
Marianna Hanefeld, Chair – SNOTRAC; John Peterson, Vice-Chair – Snohomish County LTC and Aging; Jerri Kelly – Pierce County Human Services; Francie Peltier – PCCTC; Penny Lara – King County Metro; Jon Morrison Winters – Seattle-King County Aging & Disability Services; Aaron Morrow – KCMC; Alex O’Reilly – City of Bellevue; Don Okazaki – King County; Jacqueline Mann – PSESD

Via phone: Leigh Spruce – SNOTRAC; Harry Horst – Northshore Senior Center; Penny Grellier – Pierce Transit; John Mikel – Pierce County Aging and Disability Resources; Christina Robertson – Catholic Community Services – Snohomish; Melinda Adams – Everett Transit

Non-voting Members Represented at the Table
Staci Haber – KCMC; Ryan Warner – WSDOT; Mona Steele – Homage-TAP; Margaret Keckler – Community Transit; Amy Biggs – Mt. Si Senior Center; Griffin Cole – Catholic Community Services

Via phone: Don Chartock – WSDOT; Nicole Patrick – WSDOT

Other Guests: Christine Nhan – Field Representative, Congressman Adam Smith

PSRC Staff: Gil Cerise, Sarah Gutschow; Paul Inghram, Kathryn Johnson, Monica Adkins

Welcome and Introductions, Public Comment, and Announcements
Marianna Hanefeld, Chair, welcomed everyone at 9:30 a.m. Self-introductions were provided around the room and on the phone.

Public Comments
There were no public comments.

Approval of Meeting Summary
The meeting summary for the January 17, 2018 meeting was approved.

Reports from PSRC Committees and Boards

Transportation Operators Committee – Marianna Hanefeld, Chair

Marianna Hanefeld, Chair, reported on the January 24, 2018 meeting. Major topics included information regarding the upcoming 2018 Project Selection process, and a presentation on the change in PSRC roles and responsibilities for Special Needs funding and the new process with WSDOT. She noted that at the meeting she said that the majority of the SNTC thought the new process would make it easier for them.

Regional Staff Committee – Marianna Hanefeld, Chair

Marianna Hanefeld, Chair, reported that the meeting had very informative presentations regarding the regional growth strategy update, and how the 2050 data is extrapolated, and encouraged the SNTC to look at the documents from the meeting on the PSRC website.

TDM Steering Committee – Staci Haber, KCMC
Staci Haber, KCMC, explained Transportation Demand Management (TDM) as being similar to SNTC with regards to mobility management, with an emphasis at looking at programs to move people outside of driving alone. She said that there were discussions about different options for mobility management and how the committee works with transit agencies to improve equity.

**Action: Change in PSRC-WSDOT Roles for Special Needs Transportation Funding Competition for 2019-2021 Biennium** – Gil Cerise & Sarah Gutschow, PSRC

Gil Cerise reviewed the memo and presentation slides regarding the PSRC proposal to revise and streamline the process for conducting future special needs transportation funding competition. Under the proposed revised process WSDOT would have the lead role in conducting the competition as part of it Consolidated Grant competition and would have project selection authority. He said that PSRC is seeking the SNTC recommendation on this revised and streamlined process. The SNTC recommendation would be presented at the February TOC meeting for their recommendation and then go to the Transportation Policy Board for approval.

Gil explained that there has been much interest with stakeholders because the process is more simplified for applicants, and the feedback received so far has been generally positive. He noted that this change is for the 2018 funding competition, so it could not be changed back to the current process.

The committee discussed some potential issues, which included having a pre-ranking subcommittee that informs the full committee for its deliberation meeting, and expressed concern about the scoring using the A, B and C method and if both partial funding and full funding will be available. The committee supported the idea of PSRC staff involvement in the state evaluation process. Some committee members also reiterated the concern regarding less regional control on project selection and how geographic equity will be ensured throughout the region.

PSRC and WSDOT staff responded to the various comments and concerns. PSRC, as the regional transportation planning organization, will still have a role in identifying regional priority rankings (A, B, C) projects for inclusion in the state scoring. In addition, PSRC will participate in WSDOT scoring and project selection meetings. WSDOT indicated that they will have better ability to leverage funding from various sources to fund projects under the revised process. Gil noted that no matter what SNTC’s recommendation is, there is still work that needs to be done to identify criteria to use for regional priorities and how to assess and share the results of that assessment with SNTC for its fall 2018 deliberation.

PSRC is asking the committee and TOC for recommendations at their February meetings.

A motion was made and seconded for a recommendation on the proposal before the committee. The motion was unanimously approved.

**Action: Updates to Committee Operating Procedures and Membership** – Gil Cerise, PSRC

Gil Cerise, PSRC, provided a brief overview of the SNTC operating procedures and membership roster which were revised after a sub-committee meeting per the recommendation from the SNTC in January. Changes were made to clarify the SNTC as an advisory committee for the boards. These changes included clarification of membership types and the seats that were coming from the mobility coalitions, and to give continuity to the leadership responsibilities. Gil reviewed the membership attachment which was updated to account for recommended clarifications.

A motion was made and seconded to approve the updated SNTC Operating Procedures and Membership. The proposal and was unanimously approved.

**Information: Briefing on VISION 2050 Scoping** – Paul Inghram, PSRC

Paul Inghram, PSRC, presented information on the VISION 2050 update and the current scoping period. The VISION 2050 update is an update to VISION 2040, the region’s growth strategy Paul described how the scoping process works. He explained the VISION 2050 work program, what a scoping notice is for and some of the
questions that are asked for input. Paul reviewed more details on the scoping process and the various ways comments and feedback could be contributed.

**Information: Transportation Assistance Program (TAP) Operations – Mona Steele, Homage Senior Services**

Mona Steele, Homage Senior Services, presented information on the TAP Operations program and the services the program provides. She provided details on how the program is funded, its history, values and work ethics, work schedules and included data on trips made and annual revenue generated. The program provides demand response service to eligible riders who live outside of Community Transit or Everett Transit’s complementary ADA paratransit service boundary.

**Information: Upcoming Special Needs Transportation Funding Opportunities – Gil Cerise, PSRC**

Gil Cerise, PSRC reviewed the chart provided with the agenda packet that showed various upcoming special needs funding opportunities. He explained the information was put together to address a question from SNTC of what other funding sources are available to special needs transportation programs outside of WSDOT’s Consolidated Grant competition. He said there were different grants to apply to and reviewed the tiers that were on the chart to see what the eligibility is for the various organizations. He noted that PSRC’s 2018 FTA grant competition includes the eligibility for jobs access reverse commute that are oriented to low income people to get to where they work and associated destinations. There were also some funding for services for elderly people among the options on the spreadsheet. There was discussion from the committee members on details on how the different funding options can be obtained depending on the services that can be provided, and what groups or populations can receive the services, and the requirements that are involved. Jon Morrison Winters, John Peterson, and John Mikel all described funding available from the Area Agencies on Aging that could support transportation for seniors.

**Discussion: Local Coalition Reports / Emerging Issues – Local Coalition Mobility Managers/Representatives**

Staci Haber, Hopelink, noted the King County Mobility Coalition meeting occurred the previous day. She provided copies volunteer transportation programs that are provided, finalized King County fares needs assessment, and noted that KCMC is continuing their field trips. The next field trip is March 9th and will look at ride share opportunities. Jon Morrison Winters, ADS, spoke about a Puget Sound area Age Friendly Task Force, supported by ADS staff. The Task Force is a group anyone is welcome attend, and was formed to promote age-friendly communities.

Jerri Kelly, PCHS, reported that PCHS had their quarterly meeting, last Friday, which was a joint meeting with homeless providers in Pierce County. There was a good discussion at the meeting on the transportation gaps that are occurring for homeless populations. The coalition took this information, and will work on what can be done to partner to help with various issues.

Marianna Hanefeld, SNOTRAC, reported that SNOTRAC has secured a new home in terms of a fiscal agent for the next biennium. She mentioned the accessible transportation map is in process at Community Transit. She also mentioned that the SNOTRAC newsletter continues to come out. Please let her know if anyone wishes to add anything to it. She also noted that the North Sound Transportation Alliance (formerly known as the Farmhouse group) is working with SNOTRAC and forming different partnerships.

Alex O’Reilly, City of Bellevue, mentioned that King County the veterans, seniors and human services levy renewed, and the King County staff have been going around providing listening sessions to get feedback regarding the different components of the levy. The staff is forming different categories of the levy, but there are options in 2019 that could provide some kind of transportation for seniors and senior centers. This is a funding source the region should be tracking.

**Next meeting**
March 21, 2018 from 9:30 – 11:30 a.m.

**Adjourn**
The meeting adjourned at 11:30 a.m.