Special Needs Transportation Committee Agenda

Date: July 17, 2019 from 9:30 a.m. to 11:30 a.m.
Location: PSRC Board Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104

1. Welcome and Introductions (9:30 a.m.) – Marianna Hanefeld, Chair

2. Approval of Meeting Summary – May 15, 2019*

3. Report on PSRC Committees and Boards (9:35 a.m.)
   a. Regional Staff Committee
      The meeting summary for the Regional Staff Committee meeting for Thursday, May 16, 2019 is available on the PSRC website at https://www.psrc.org/sites/default/files/rsc-2019jun20-agenda.pdf.
      The meeting summary for the Regional Staff Committee meeting for Thursday, June 20, 2019 is available on the PSRC website at https://www.psrc.org/sites/default/files/rsc-2019jun20-agenda.pdf.
   b. Transportation Operators Committee
      The meeting summary for the Transportation Operators Committee meeting for Wednesday, May 22, 2019 is available on the PSRC website at https://www.psrc.org/sites/default/files/toc2019june26-agenda.pdf.
      The meeting summary for the Transportation Operators Committee meeting for Wednesday, June 26, 2019 is available on the PSRC website at https://www.psrc.org/sites/default/files/toc2019june26-agenda.pdf.

4. Discussion: Debrief on the 2019-2021 WSDOT Consolidated Grant Competition from PSRC Region (9:45 a.m.)
   PSRC staff will debrief on the last 2019-2021 WSDOT Consolidated Grant competition results and solicit feedback on PSRC’s regional priority ranking process from the committee.

5. Discussion: Update - WSDOT Grants Program Advisory Committee (GPAC) Work for 2019 (10:00 a.m.)*
   PSRC and GPAC participants will report the 2019 GPAC Formulation Work Group process and results.
6. Discussion: WSDOT’s Human Services Transportation Plan Update (10:15 a.m.)
   Jacob Brett, Washington State Department of Transportation, will provide status of WSDOT’s current update of the State Human Services Transportation Plan (HSTP) including community outreach and preliminary findings from the local HSTP needs analysis.

7. Discussion: Update - Transit Outreach for Special Needs Transportation Data Collection (10:45 a.m.)
   Jean Kim, PSRC, will provide an update of the ongoing outreach to transit agencies on the special needs transportation data needs and introduce the topic of data collection from the non-profit/human service transportation providers.

8. Discussion: 2019 Transit Integration Report Initiation (11:00 a.m.)
   Maggie Moore, PSRC, will seek topics for the 2019 Transit Integration Report. Previous Transit Integration Reports are available on the PSRC website at https://www.psrc.org/our-work/transit-integration.

9. Discussion: Local Coalition Reports / Emerging Issues (11:15 a.m.)

10. Information Item*
    October 4, 2019 Regional TOD Event Save the Date Flyer

11. Next SNTC Meeting: September 18, 2019 from 9:30 a.m. to 11:30 a.m. in PSRC Board Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104-1035

12. Adjourn

*Supporting materials attached

Other Formats:
- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese
- Call 206-587-4819
Welcome and Introductions
Marianna Hanefeld, Chair, welcomed everyone at 9:30 a.m. Self-introductions were provided around the room and on the phone.

Approval of Meeting Summary
The summary for the March 20, 2018 Special Needs Transportation Committee meeting was approved as submitted.

Report on PSRC Committees and Boards Committee
Regional Staff Committee – Marianna Hanefeld, Chair
Marianna Hanefeld, Chair reported that the April Regional Staff Committee (RSC) has continued its focus on the development of VISION 2050. Information and presentations from the meeting are available on the PSRC website: https://www.psrc.org/rsc-meetings.

Transportation Operators Committee – Gil Cerise, PSRC
Gil Cerise, PSRC, reported on relevant topics from the April TOC meeting, including the initiation of the 2019 Transit Integration Report, and a review of transit data needs to assist PSRC’s effort to update baseline information for special needs transportation. Information and presentations from the meeting are available on the PSRC website: https://www.psrc.org/toc-meetings.
Gil reported the May TPB topics including a presentation on PSRC’s special needs transportation work program and an example of ongoing special needs transportation work that Jerri Kelly, Pierce County Human Services, provided. Information and presentations from the meeting are available on the PSRC website: https://www.psrc.org/tpb-meetings

Discussion: Report on the 2019-21 WSDOT Consolidated Grant Program Results

Gil Cerise, PSRC, reported that WSDOT has announced the results of the 2019-2021 Consolidated Grant competition. He provided an update on the results of the competition and reviewed the final list of projects funded and not funded (Attachment 4-A). The committee discussed the different aspects to the projects and regional grant process and looking at strategic approaches to encourage filling in any gaps within the process. The presentation is available on the PSRC website here.

Discussion: Update - WSDOT Grants Program Advisory Committee (GPAC) Work for 2019

Sarah Gutschow, PSRC, introduced this topic, providing a summary of the discussion at the April GPAC meeting on formulization. Other representatives on the GPAC from the region, including Marianna Hanefeld, Don Okazaki, and Jerri Kelly; provided their impressions of the GPAC meeting as well.

Discussion: WSDOT’s Active Transportation Plan and Public Engagement

Barb Chamberlain, Washington State Department of Transportation, provided an overview of WSDOT’s current update of the State Active Transportation Plan, which focuses on a multi-modal vision that provides a safe, sustainable and integrated transportation system. The presentation is available on the PSRC website here.

Discussion: Updating Baseline Information for Special Needs Transportation

Gil Cerise, PSRC, introduced the discussion item, noting that this topic was also discussed at the Transportation Operators Committee, focusing on the best way to gather special needs transportation data from the transit agencies in the region.

Jean Kim, PSRC, provided a presentation on the latest PSRC Coordinated Plan and the federal and state requirements associated with the plan to highlight the needs of data from transit agencies. Then she reviewed the initial tasks on PSRC’s special needs transportation work program, which address improving data on special needs transportation mobility trends and needs. Jean went over the types of data needed from transit agencies and other transportation providers, such as data on fixed route, demand response services, travel training, etc. She asked the committee for input on getting the data and the best contacts to reach out to. The committee offered a variety
of ideas to gather the data, some of which included using data from the ORCA program, potential or completed transit agency surveys that may be available, such as from the University of Washington, SNOTRAC and Metro’s Access.

Jean will reach out to the transit agencies and other transportation providers to collect data based on the discussions held at this meeting and at the last TOC meeting and will report back in upcoming meetings.

Discussion: Local Coalition Reports / Emerging Issues

Staci Haber, Hopelink, reported that the King County Mobility Coalition Meeting will be on May 21st and there will be a King County Mobility Framework workshop after the coalition meeting. She noted that the Community Transportation Field Trip series is starting and the first one is on June 7th at the Rainier Beach Library to learn about King County Metro’s Ride2/Via pilot.

Donna Smith, Sound Transit, reported that Sound Transit is now preparing to get ready for an extended period of single-tracking in 2020 that will last for ten weeks, while Sound Transit is tying East Link to Central Link.

David Lynch, Hopelink (RARET), reported that the sub-regional coalitions have had a variety of events which included the Easy Rider Collaborative “coffee talk” in Kirkland to discuss transportation options and provided a tour for the Community Van in Kirkland which was just launched. He said that RARET has a meeting in May in Pierce County and a transportation provider survey will go out soon to gather data regarding the February snow event.

Jon Morrison Winters, Seattle ADS, mentioned that the ADS 2019 Older Adult Community Transportation RFP funded all three agencies that applied, which were the Northshore Senior Center, Catholic Community Services and Sound Generations. He said because the agencies were providing transportation to access food transportation in Seattle, the funding came from the City of Seattle’s Sweetened Beverage tax and noted this is an example of a creative way to fund special needs transportation.

Marianna Hanefeld, SNOTRAC, noted that this was Tim Renfro’s last meeting, and thanked him for long-term participation and support for the SNTC. Tim Renfro thanked the SNTC for their work and thanked the PSRC staff for their work and guidance provided for the committee as well.

Jerri Kelly, PCHS, reported that the spring coalition meeting will be taking place on May 17th, and they will be speaking about local grant processes, what will be learned at upcoming GPAC meeting and have representative from Sound Transit about the Tacoma Dome Link Extension. She noted that their countywide coalition will be discussing plans to update their county coordinated plan.
Adjourn

The meeting adjourned at 11:30 a.m.

Members and Alternates Represented

Marianna Hanefeld, SNOTRAC and SNTC Chair; Mark Smutny, Sound Generations and SNTC Vice-Chair; Melinda Adams, Everett Transit; *Karl Farnsworth, Kitsap Transit; Janet Gant, Snohomish County LTC & A; Staci Haber, Hopelink; Jeri Kelly, PCHS; *Ann Kennedy, Paratransit Services; David Lynch, Hopelink (RARET); *John Mikel, Pierce County Aging/Disability Resources; *Aaron Morrow, KCMC; Don Okazaki, King County Metro; *Alex O'Reilly, City of Bellevue; *Christina Robertson, Catholic Community Service – Snohomish; Donna Smith, Sound Transit; *Jeremy Trenhaile, King County Metro; Jon Morrison Winters, Seattle Aging and Disability Services

PSRC Staff and Other Guests Present

Monica Adkins, PSRC, Gil Cerise, PSRC; Barb Chamberlain, WSDOT; *Stacy Clauson, WSDOT; *Angie Coulter, CTANW; Monica Ghosh, WSDOT; Jean Kim, PSRC; Brooke Knight, Northshore Senior Center; Hollianne Monson, Catholic Community Service of WW; Tim Renfro; Mona Steele, Homage – TAP

*via remote participation
About the Grant Programs Advisory Committee

Every two years, WSDOT engages a diverse group of stakeholders through the Grant Programs Advisory Committee (RCW 47.66.080). The purpose of this outreach is to determine whether WSDOT should make administrative improvements to its public transportation grant programs.

About the Formulization Workgroup

Currently, WSDOT uses a competitive process to award state and federal funds through the Consolidated Grant Program.

In response to input from grantees, the 2017 Grant Programs Advisory Committee considered formulizing the Consolidated Grant Program. As a result, the committee recommended improvements to the grant program to allow funding over two biennia (four years) for certain projects. WSDOT implemented these improvements in the 2019-21 grant program application.

WSDOT committed to reopening a conversation about formulizing the Consolidated Grant Program. In 2019, the agency formed the Formulization Workgroup for this purpose.

Outcomes for the Formulization Work Group

After careful consideration of the opportunities for formulizing the state and federal funding sources in the Consolidated Grant Program, the workgroup reached a consensus that WSDOT should not formulize the grant program. The workgroup agreed that WSDOT should continue to use the two-biennium award process the agency implemented in the 2019-21 grant program application.

To reach this recommendation, the work group evaluated and discussed a number of issues, including:

- State and federal funding sources available in the Consolidated Grant Program, including their purpose, eligibility requirements, match requirements, special provisions and funding amounts.
- Funding needs, resources and challenges of grant program applicants.
- Other states’ approaches to formulization.
Values that should guide the grant program’s funding allocations.
Grant program awards made after implementing the two-biennium award process.
Formula funding scenarios.

Olympia Meeting Dates

- March 4, 2019
- March 25, 2019
- April 18, 2019
- May 16, 2019
- June 5, 2019

Participants

The Formulization Workgroup included stakeholders from 17 organizations representing public transit, tribal transit, nonprofit special needs transportation and regional transportation planning organizations, including:

- Cowlitz Tribe
- Clallam Transit
- Community Transportation Association of the Northwest
- Cowlitz-Wahkiakum Council of Governments
- Human Services Council
- Jefferson Transit
- King County Metro
- Mason Transit
- Palouse Regional Transportation Planning Organization
- People for People
- Pierce County Human Services
- Puget Sound Regional Council
- Rural Resources
- Skagit Council of Governments
- SNOTRAC
- TranGO
- Washington State Transit Association
- WSDOT Public Transportation Division

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Building on the region’s commitment to bus rapid transit—growing from 8 lines today to 42 lines in 2040—join community and industry leaders at a day-long event to explore innovative techniques and best practices for building thriving and equitable BRT communities.

$30 registration fee, breakfast and lunch included. Limited scholarships available. Online registration open soon.

Save the date!
Regional TOD Event
Friday, October 4, 2019
9 a.m. — 3 p.m.
Bellevue Youth Theatre
16051 NE 10th St.,
Bellevue, WA 98008