Special Needs Transportation Committee Agenda

Date: September 16, 2020 from 9:30 a.m. to 11:30 a.m.
Online Meeting Only: Use BlueJeans Connection Information Provided Below

1. Welcome and Introductions (9:30 a.m.) – Gil Cerise, PSRC

2. Action: Approval of Meeting Summary (9:40 a.m.)
   - July 15, 2020 SNCTC Meeting*

3. Discussion: 2022 Regional Coordinated Plan Update – Trends in Demographic Changes and Transportation Needs (9:45 a.m.)
   PSRC staff will provide a short status report on review of national and regional studies and reports and local needs assessments as part of the Coordinated Plan update preparation.

4. Discussion: 2022 Regional Coordinated Plan Update – Inventory of Services (9:55 a.m.)*
   Updating an inventory of services is one of the state’s requirements on the Regional Coordinated Plan update. For the 2022 Coordinated Plan update, PSRC is planning to reach out to special needs transportation providers in the region to better collect information on available transportation services. PSRC staff will share a draft questionnaire associated with the update and will seek feedback from the committee.

5. Roundtable: ADA Paratransit Services in the Region (10:05 a.m.)
   All transit agencies who operate ADA-required paratransit in central Puget Sound will provide presentations on their ADA paratransit service and will have a roundtable discussion. The discussion will focus on below topic areas:
   - Availability of services
   - Trends in paratransit ridership (pre- vs. post COVID-19)
   - Eligibility review process
   - Technologies (i.e., cashless payment or trip planning software)
   - Impacts of COVID-19

6. Roundtable: Opportunity for SNCTC members to share information on their programs and coalition news (11:20 a.m.)
7. Next Meeting: November 18, 2020 from 9:30 a.m. to 11:30 a.m.
8. Adjourn (11:30 a.m.)

*Supporting materials attached

**BlueJeans Remote Connection Information:**

To join the meeting with audio and visuals:
https://bluejeans.com/479730057

or:

Go to https://www.bluejeans.com/
Click Join Meeting (top right)
Enter Meeting ID: 479 730 057
Enter your full name

**To join via phone:**
1) Dial: 1.888.240.2560 or 1.408.419.1715
2) Enter Conference ID: 479 730 057

**Other Formats:**
- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, Call (206) 587-4819.
Welcome and Introduction to Online Meeting Format
Jean Kim, PSRC, welcomed everyone at 9:30 a.m. She reviewed the meeting procedures and noted that PSRC was continuing to hold committee meetings remotely due to the ongoing public health emergency.

Approval of Meeting Summary
The May 20, 2020 meeting summary was approved as presented.

Discussion: PSRC Regional Priority Ranking Process for WSDOT 2021-23 Consolidated Grant Competition
Kimberly Pearson, PSRC, provided an overview of PSRC Regional Priority Ranking process for WSDOT’s 2021-2023 Consolidated Grant which is scheduled to have its call for projects July 23rd, 2020. She reviewed the timeline for PSRC region’s Consolidated Grant competition and the PSRC Regional Priority Ranking deliberation date. She then provided an overview of the updated Regional Priority Ranking Factors and descriptions for how applications will be reviewed by PSRC staff for the regional priority ranking process.

Marianna Hanefeld, WSDOT, shared additional information on performance measures on existing and new applications that their service may be affected by COVID-19. She also provided information on the upcoming WSDOT Grants Management System (GMS) trainings that are scheduled end of July. She noted that there will be a recording of the training available as well.

Jean noted that updates and more information on PSRC’s regional priority ranking process will be available on the PSRC website here. The presentation is available on the PSRC website here.

For more information, contact Jean Kim at jkim@psrc.org or Kimberly Pearson at kpearson@psrc.org
Discussion: Regional Coordinated Plan Update and Outreach Strategies

Jean reviewed the update process for the Regional Coordinated Transit-Human Services Transportation Plan (Coordinated Plan), elements of the plan update, and potential targeted outreach strategies. She shared preliminary results of the survey that was sent out to all members of the SNCTC end of June. She asked the committee for further feedback on the scope of the plan update and outreach strategies.

The presentation is available on the PSRC website here.

For more information, contact Jean Kim at jkim@psrc.org.

Discussion: Highlights from the 2020-2023 Area Plans

Jean provided an overview of how Area Plans identify local needs and long-term service gaps for older adults and persons with disabilities and reviewed demographic trends for special needs populations between 2008 and 2018. Presentations from the designated Area Agencies on Aging in the region were then provided by Stefanie Novacek (Snohomish County), Tawnya Weintraub (Kitsap County), and Jon Morrison Winters (Seattle/King County) on their latest Area Plans and how they inform transportation needs and trends for older adults and persons with disabilities.

The presentation is available on the PSRC website here.

For more information, contact Jean Kim at jkim@psrc.org

Roundtable: Opportunity for SNCTC members to share information on their programs and coalition news

During the local coalition reports, the committee received updates and announcements from the following attendees:

- Jerri Kelly, Pierce County Human Services (Pierce County Mobility Coalition)
- Cassidy Giampetro, Hopelink (King County Mobility Coalition)
- Stacy Sahoo (Haber), RARET
- Brock Howell, SNOTRAC (Snohomish County Mobility Coalition)

Adjourn

The meeting adjourned at 11:30 a.m.

*Members and Alternates Represented*

Amy Biggs, Snoqualmie Valley Transportation; Dorene Cornwell, STAR of Seattle (KCMC); Janet Gant, Snohomish County LTC & A; Jerri Kelly, PCHS; Jon Morrison Winters, Seattle ADS; Stefanie Novacek, Snohomish County; Alex O'Reilly, City of Bellevue; Francie Peltier, PCCTC; Brian Senyitko, City of Everett; Leigh Spruce, Arc of Snohomish County; Jeff Vinecourt, Kitsap Transit
*PSRC Staff and Other Guests Present*

Monica Adkins, PSRC; Cassidy Giampetro, Hopelink; Marianna Hanefeld, WSDOT; Erin Hogan, PSRC; Brock Howell, SNOTRAC and ESDA; Kim Grimes, Pierce Transit; Jean Kim, PSRC; Kimberly Pearson, PSRC; Stacy Sahoo (Haber); Hopelink and RARET; Belina Van, Volunteer Services of Catholic Community Services; Tawnya Weintraub, Kitsap County

*All attendees were present via remote participation*
Memorandum

TO: Special Needs Transportation Committee (SNTC)

FROM: Jean Kim

SUBJECT: 2022 Regional Coordinated Plan Update – Inventory of Services

In Brief
PSRC is preparing an update to the Inventory of Services attachment required as part of the Regional Coordinated Transit-Human Services Transportation Plan (Coordinated Plan) update. At the September 16th SNTC meeting, PSRC staff will review proposed elements for the update and seek feedback from the committee.

Discussion
Inventory of Services

One of the state requirements on the Coordinated Plan is to include information on the existing transportation services that serve people with special transportation needs including public transportation (i.e., fixed routes and ferries), demand response, rideshare, volunteer driver, mobility management (i.e., information referral and assistance services) programs and other transportation services. This list will help PSRC and stakeholders in the region to better navigate transportation options and identify gaps and/or duplication in services.

For the 2018 Coordinated Plan update, PSRC staff worked with mobility managers in the region to update the attachment a year prior to the plan adoption. For more information on the current inventory of services attachment, please visit: https://www.psrc.org/sites/default/files/coordinatedplan-attchmt-c-inventory-services.pdf. For the 2022 plan update, PSRC is planning to survey transportation providers directly for more comprehensive update of the inventory while continue working with mobility managers. Also, to better understand what type of services are available, who are served, and how they support mobility for individuals with special transportation needs in our region, PSRC is planning to broaden its scope of data collection for the update.
The table below provides a list of proposed survey elements and examples for the update:

<table>
<thead>
<tr>
<th>DRAFT Survey Elements</th>
<th>Example/Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Name</td>
<td>Name of the transportation program or project</td>
</tr>
<tr>
<td>Organization Name</td>
<td>Name of the organization</td>
</tr>
<tr>
<td>Program Description</td>
<td>High-level description on its program (1 short paragraph)</td>
</tr>
<tr>
<td>Service Type</td>
<td>Operation, medical transportation, information referral and assistance, etc.</td>
</tr>
<tr>
<td>Service Area</td>
<td>Detailed information on service boundaries and/or areas</td>
</tr>
<tr>
<td>Trip Purpose*</td>
<td>i.e., Medical, shopping, school, etc.</td>
</tr>
<tr>
<td>Rider Eligibility*</td>
<td>i.e., Seniors 65+, persons with disabilities, individuals with low incomes, etc.</td>
</tr>
<tr>
<td>Wheelchair Accessibility*</td>
<td>Yes or No. If a program provides a wheelchair accessible vehicle, more information will be collected from the provider.</td>
</tr>
<tr>
<td>Advanced Booking/Reservation*</td>
<td>Required or Not required. If an advanced booking is required, more information will be collected from the provider.</td>
</tr>
<tr>
<td>Base Fares*</td>
<td>i.e., $2.5 per ride, donation suggested, etc.</td>
</tr>
<tr>
<td>Days of Service</td>
<td>i.e., Monday through Friday</td>
</tr>
<tr>
<td>Service Time</td>
<td>i.e., 8:00am – 6:00pm</td>
</tr>
<tr>
<td>Website Link</td>
<td>A web link to a current program or organization for further information.</td>
</tr>
<tr>
<td>Contact Information</td>
<td>Contact name, phone number and/or email address</td>
</tr>
</tbody>
</table>

*=applies for operation services only

Next Steps

At the September 16th SNTC meeting, the committee will have an opportunity to provide feedback on the draft survey elements. PSRC staff will make adjustments to the proposed survey elements, as necessary, prior to reaching out to transportation providers and mobility managers in late 2020 to early 2021.

Lead Staff

If you have questions prior to the meeting, please contact Jean Kim at jkim@psrc.org.