

Snohomish County Tomorrow Infrastructure Coordinating Committee

2020 Call for Projects FHWA – STP & CMAQ Countywide Funds

ICC Project Selection Process

Every two years the Puget Sound Regional Council conducts a competitive grant program to award FHWA Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds. These funds are awarded at the Regional level by PSRC and at the countywide level by the Infrastructure Coordinating Committee (ICC). The ICC is a standing sub-committee of Snohomish County Tomorrow (SCT) comprised of public works representatives of the cities, the County and the Tulalip Tribe; representatives from the PUD, the Washington State Department of Transportation, Port of Everett, and local transit agencies.

The ICC is responsible for coordinating a competitive process to recommend projects to receive the countywide portions of estimated STP and CMAQ funds available for programming. The countywide allocations include non-motorized-transportation funds, roadway preservation funds, and the minimum amount of STP Rural (STP/R) funds to be programmed to projects located outside the federal-aid urbanized and federal-aid urban areas. Funding recommendations from the ICC for the countywide allocations of the STP and CMAQ funds are forwarded through SCT to PSRC's Transportation Policy Board for review/discussion and approval for the draft Regional TIP.

For the Countywide STP/CMAQ competitions the policy focus is on providing transportation improvements to a center or centers and the corridors that serve them. Centers are defined as regional growth and regional manufacturing/industrial centers, centers as designated through countywide processes, town centers, military bases/facilities and other local centers.

Materials included in the Call for Projects include:

- PSRC Policy Framework
- PSRC Screening Form
- Call for Projects Schedule
- Application
- Evaluation Process Projects must meet the following criteria:
 - Must be consistent with Transportation 2040
 - Must meet the “support for centers and the corridors they serve” policy focus
 - Must be consistent with a jurisdiction’s most recently amended or updated comprehensive plan certified by PSRC.
- All matching funds must be secured or reasonably expected to be secured for the phase being applied for.

Evaluation Process:

- An ICC Sub-Committee will score all applications and provide a draft list of ranked projects to the ICC Committee. Scores will be based on the criteria and point distribution as identified in the scoring matrix
- The ICC Committee may revise the ranked order of the list after consideration of available funding sources, geographic equity, multiple funding to one agency and full phase funding.
- A separate list will be compiled to reflect different sources of funding
- The ICC Committee recommends a final list of projects for SCT review and approval.
- The SCT approved list of ranked projects is forwarded to the Puget Sound Regional Council's Transportation Policy Board for award of funds.

Operating Procedures:

- The ICC will conduct a competitive grant process every 2 years for a 2 year funding cycle upon direction of the PSRC.
- It is the intention of the committee to reach consensus on a ranked list of projects, in the event that consensus is not met a majority vote will be taken. Each jurisdiction present is allowed one (1) vote.
- Screening forms for all applications must be submitted and projects approved by PSRC prior to submitting an application.
- Applications will be reviewed and a ranked list will be generated.
- All projects screened and approved by PRSC and submitted shall be included on the ranked list of projects
- An agency may accept partial funding for their project if they can complete a full phase of the project and they commit all additional funding needed for that phase at the time of acceptance/award.
- If funding is not available for all projects on the list, a contingency list of projects will be created and maintained in the event that additional funds become available.
- Projects on the contingency list will remain in ranked order.

Application Checklist

Countywide STP & CMAQ Funding Amounts (estimates): (in millions, rounded)

CMAQ		STP		*Preservation		TOTAL
2023	2024	2023	2024	2023	2024	
\$2.61 Project Cap \$1.31	\$2.4641 Project Cap \$1.31	\$5.16 Project Cap \$2.58	\$5.16 Project Cap \$2.58	\$2.07 Project Cap \$750,000	\$2.07 Project Cap \$750,000	\$19.68

*Limit of one application per agency for preservation funding

Call for Projects: **March 6, 2020**

To begin, you will first need a username and password: sponsors should use their existing username and password from the TIP Web Application process.

If you do not have a username and password, please contact Chris Peak by email CPeak@psrc.org to obtain the login credentials for your agency.

PSRC Countywide Screening Form Due: **March 29th**

*Screening forms must be submitted to PSRC and approved prior to submitting application.

<https://www.psrc.org/our-work/funding/project-selection/fhwa-and-fta-regional-funding>

PSRC Countywide Online Application Due: **May 15th**

<https://www.psrc.org/our-work/funding/project-selection/fhwa-and-fta-regional-funding>

Funding Year	Date funds are available	Obligation Date
2023	10/01/2022	06/01/2023
2024	10/01/2023	06/01/2024

Questions, please contact:

Max Phan (425) 388-3109 or mphan@snoco.org

Sheela George (425) 388-3271 or sgeorge@snoco.org

Things you need to prepare your application:

- The adopted policy focus for PSRC’s federal funds is to support the development of centers and the corridors that serve them. For the **countywide** competition for PSRC’s FHWA funds, centers are defined as locally designated centers or regional growth and regional manufacturing/industrial centers.
- To be eligible to receive PSRC funding, projects must be in, or consistent with, the transportation element of the appropriate city or county plan which has been updated consistent with RCW 36.70A.130 and certified, or conditionally certified, by PSRC.
- Project Information (Title, description, contact information)
- Certification Acceptance
- Federal Functional Classification (A roadway must be approved on the federally classified roadway system before projects on it may use federal funds including new facilities, unless they are an exception such as bicycle or pedestrian projects, projects not on a roadway or using CMAQ funds, any transit project including equipment purchases and park & ride lots)
- Addresses the Countywide Project Evaluation Criteria
- Full Project Finance Plan, Schedule, Delivery
 - Applications must provide complete information on the project’s financial status and implementation schedule by identifying the PSRC grant request, the project’s total estimated cost and funding source(s) by phase, and the project’s readiness to obligate federal funds);
 - Applicants will identify the phase(s) for which PSRC funds are being requested, the funding source, the amount, and expected year of obligation. The following is important information that pertains to PSRC funding requests.
 - Project Phase Requests: Given the stringent expectations for project delivery and the potential risk of losing regional funds, sponsors applying for FHWA funds may request funding for any single project phase, but requests for multiple phases are limited to preliminary engineering plus the subsequent phase necessary. I.e., a sponsor may request funding for preliminary engineering and right of way phases or preliminary engineering and construction phases, but not both right of way and construction phases. *In addition, please be aware of the maximum amounts that may be requested per each application, which may differ between the regional and countywide competitions.*
 - Expected Year of Obligation: PSRC will distribute FFY 2023-2024 funds. Given the requirement to balance awards by year, applicants will be asked to select their first and second choice for the obligation year - 2023 or 2024.
 - Obligation Requirements: In order to align with annual delivery expectations, all project phases awarded PSRC’s FHWA funds must obligate the funds by June 1st of the program year selected. For more information, see PSRC’s project tracking policies.
 - <https://www.psrc.org/our-work/funding/tracking-and-delivery>
 - **A minimum of 13.5% of local matching funds is required for PSRC’s FHWA funding.**
- Estimated Total Project (past, current and future sources, amounts and completion dates for all project phases)
- Financial Documentation (secured or reasonable expected funds including match)

2020 STP & CMAQ Project Selection Process for Snohomish County

Available Funding: (In Millions)

	CMAQ		STP		Preservation		TOTAL
	2023	2024	2023	2024	2023	2024	
Regional (max request)	\$14.76 (\$7.13)	\$14.76 (\$7.13)	\$9.84 (\$4.92)	\$9.84 (\$4.92)	N/A	N/A	\$49.20
Countywide (max request)	\$2.61 (\$1.31)	\$2.61 (\$1.31)	\$5.16 (\$2.58)	\$5.16 (\$2.58)	\$2.07 (\$750,000)	\$2.07 (\$750,000)	\$19.68

Target for Rural STP is a minimum of \$0.36m per year or \$0.72m total.

Target for Non-Motorized STP or CMAQ is \$3.13m.

Funding Year	Dates Funds are Available	Obligation Date
2023	10/01/2022	June 1, 2023
2024	10/01/2023	June 1, 2024

You must complete and submit an accurate obligation package to WSDOT by June 1st of your funding year to allow processing time for obligation by the end of the federal fiscal year, September 30th.

Important Dates:

	PSRC Regional – STP/CMAQ	ICC Countywide – STP/CMAQ
STP/CMAQ Workshop	February 14	February 14
Call for Projects	February 3	March 6
Screening Forms Due	March 2	March 27
Applications Due	April 8	May 15
Sponsor Presentations	April 23-24	N/A
RPEC Recommendation Meeting	RPEC Meeting May 21-22	ICC Meeting June 12
Executive Committee Approval	TPB Meeting July 9	SCT Steering Committee June 17
2023-2024 Approval		October 22nd

Countywide Project Selection Process:

- Only two years of funding for this competition
- Funding must be balanced by year
- CAPS for amount of money will apply for each funding source
 - CAP for CMAQ Requests are **\$1.31 million**
 - CAP for STP requests is **\$2.58 million**
 - CAP for Preservation Requests is: **\$750,000**
- Project Readiness Criteria has changed in definition and points
 - Project Readiness/Financial Plan worth 5 points, using the PSRC Regional Criteria
 - Project Match max of 15 points for Centers and Connection Projects, Max of 5 points for Preservation Projects.
 - Remaining points from Project Readiness we spread equally between categories

Important things to remember:

- You must pick either 2023 or 2024 funding in your application obligation by June 1st of the year chosen
- Applicants may apply for more than one phase, funding awards are limited to Preliminary Engineering phase + one (i.e. PE + ROW, or PE + CN. **ROW + CN are not eligible for funding**)
- Screening forms must be completed and approved by PSRC before you can submit an application to the PSRC Regional or ICC Countywide competitions.