Transportation Operators Committee

August 22, 2018 • 10:00 a.m. – 11:30 a.m.
PSRC Conference Room • 1011 Western Avenue, Suite 500 • Seattle, WA 98104

10:00 1. Welcome and Introductions – Gil Cerise, PSRC

2. Public Comment

3. Approval of Meeting Summary – June 27, 2018*

10:10 4. Information: TOC Leadership Update – Gil Cerise, PSRC

10:15 5. Report on PSRC Committee and Board Activities
   • July 12, 2018 Transportation Policy Board – Gil Cerise, PSRC & Committee members
   • July 19, 2018 Regional Staff Committee – Committee members
   • July 9 and August 13 – Transit Executives – Committee members

10:20 6. Action: Community Transit and Everett Transit Redistribution Requests* – Kelly McGourty, PSRC
   The Regional FTA Caucus recommends approval of the attached redistribution requests. The TOC will be asked to recommend approval to the Transportation Policy Board.

10:25 7. Action: Identification of Transit Representatives to Bicycle and Pedestrian Advisory Committee (BPAC)* – Kimberly Scrivner, PSRC

10:30 8. Discussion: Development of PSRC 2020-2021 Transit Work Program* – Gil Cerise, PSRC

   • State Safety Oversight (SSO) Certification – Mike Flood, WSDOT
   • TAM plan development and incorporation into Regional TIP – Gil Cerise, PSRC
   • Transit Safety Final Rule (July 2019) – Roundtable

   (Materials for this agenda item will be provided prior to the meeting).

11:25 11. Roundtable: Highlights from Transit Agency and Ferry Operators in the Region

Next Meeting: September 26, 2018: 10:00 a.m. – 11:30 a.m.

11:30 12. Adjourn

*Supporting materials attached

Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711. 中文 | Chinese, 한국 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese call 206-587-4819.
Members and Alternates Represented at the Table
Don Chartock – WSDOT; Benjamin Smith – City of Seattle; Alex Krieg – Sound Transit; June DeVoll – Community Transit; Darin Stavish – Pierce Transit
Via Phone: Steffani Lillie – Kitsap Transit; Katie Chalmers, King County; Melinda Adams – Everett Transit; Nick Lascina – Pierce County Ferries

Other Guests and Alternates (for all or part of the meeting):
Lacey Jane Wolfe – City of Bellevue (on phone)

PSRC Staff: Gil Cerise, Kimberly Scrivner, Sarah Gutschow, Maggie Moore, Monica Adkins

Welcome and Introductions, Public Comment, and Announcements
In the absence of a Chair or Vice-chair, Gil Cerise facilitated the meeting. Gil Cerise, PSRC, welcomed everyone at 10:00 a.m. Self-introductions were provided around the room and on the phone.

Public Comments
Public comment was provided by Alex Tsimerman.

Approval of Meeting Summary
The meeting summary from May 23, 2018 was approved as presented.

Report on PSRC Committee and Board Activities

June 14 Transportation Policy Board (Gil Cerise, PSRC)
Gil Cerise, PSRC, reported that this was the first TPB meeting after the Regional Transportation Plan had been adopted, and that for upcoming TPB meetings the chair asked for meeting themes. Gil and others presented various aspects of accessibility to transit, with a focus on bicycle and pedestrian accessibility to transit, and accessibility for those who have special transportaiton needs. Tim Renfro, Pierce Transit, presented information on their Transit Accessiblity Inventory project and Nick Bolton and Anat Caspi from University of Washington spoke about their Accessmap.

The TPB had a robust discussion about these topics. Gil indicated that PSRC staff will look for opportunities to further highlight the work transit agencies are doing to impelment the Regional Transportation Plan. The “At Work” report for the Transportation Policy Meeting is available on the PSRC website:

https://www.psrc.org/tpb-meetings

June 21 Regional Staff Committee (Committee members)
Gil Cerise, PSRC, mentioned that updates to the VISION 2050 implementation and the Open Space Plan were presented and Alex Krieg, Sound Transit, said that there was extended conversation about housing in advance of the upcoming Growth Management Policy Board. He said PSRC was seeking input on how to structure extended engagement sessions at the GMPB on housing in support of the VISION 2050 context. He also noted that there
was a brief update on the regional growth strategy and ongoing work, and there may be an interface with TOC because of a change to regional geographies due to high capacity transit.

The presentations are available on the PSRC website:

https://www.psrc.org/rsc-meetings

**June 11 Transit Executives** *(Gil Cerise, PSRC, & Committee members)*

Gil Cerise, PSRC, reported that the Transit Integration Report was discussed and also the region’s approach to a better transit customer experience, such as improvement of trip planners.

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**Action: 2018 Project Selection Recommendations** *(Sarah Gutschow, PSRC)*

- **FTA 2021-2022 Earned Share and Preservation Set-aside**

Sarah Gutschow, PSRC, provided an overview of the 2018 project selection process and reviewed the 2021-2022 FTA Earned Share and Preservation Set-aside Funding projects that the Regional FTA Caucus was recommending for TOC approval. The TOC unanimously approved the submitted projects for recommendation by the Transportation Policy Board (TPB) at its next meeting on July 12, 2018.

- **FTA 2021-2022 Regional Competition**

Sarah Gutschow, PSRC, provided an overview of the process and the meeting procedures that took place for the funding recommendations at the Regional FTA Caucus meeting which included a prioritized contingency list of projects. She reminded the committee of the funding competition process timeline and described the handouts, including the project scores and noted the adopted list of other considerations that included: geographic equity by county, agency equity, modal equity, and maximizing the number of funded projects. She explained that the Caucus discussed a few potential adjustments and then decided to adopt the scenario shown on Attachment 6C and recommended that all remaining project funding requests would be placed on the contingency list (Attachment 6B), ranked according to project score. She noted that the committee also balanced funding for the recommended project list by year, so that projects would utilize an approximate equal amount of funding for the years 2021 and 2022. She said the Caucus agreed to present this draft project recommendation list to the Transportation Operators Committee (TOC) to be recommended for approval to the Transportation Policy Board.

The TOC approved the draft project recommendation list and the contingency list to be presented to Transportation Policy Board at its next meeting on July 12, 2018.

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**Action: FFY 2018 Annual FTA Adjustments** *(Sarah Gutschow, PSRC)*

Sarah Gutschow, PSRC, provided an overview of the 2018 Annual FTA Adjustments, which included the projects recommended for funding from the current adopted contingency list. She explained that the Caucus had taken action on its recommendation to the TOC via vote by email, as not all of the project revisions proposed by each agency were ready by the June Caucus meeting.

The TOC approved the FFY 2018 Annual FTA Adjustments to be presented to Transportation Policy Board at its next meeting on July 12, 2018.

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**Discussion: Nomination of Transit Representatives to Bicycle and Pedestrian Advisory Committee (BPAC)** *(Gil Cerise & Kimberly Scrivner, PSRC)*

Gil Cerise and Kimberly Scrivner, PSRC, explained that PSRC has been reviewing operating procedures of various transportation-related committees. The Bicycle and Pedestrian Advisory Committee (BPAC) is becoming a formal advisory committee through this process. As part of this, an updated membership composition was created to include voting members and alternates for the BPAC, similar to what exists at TOC, RPEC, and other PSRC advisory committees. Gil said that PSRC is looking for nominations from the TOC for transit representation on the BPAC (both members and alternates). Sound Transit has its own representation on the BPAC as do cities and counties. This is an information item this month. PSRC will seek a TOC action on its appointments of members to the BPAC at the next TOC meeting.
**Discussion: 2018 Transit Integration Report** *(Gil Cerise & Maggie Moore, PSRC)*

Maggie Moore, PSRC, reviewed the results of the discussion from the last meeting and reported that they presented the 2018 Transit Integration Report outline and reviewed the draft transit vision with the transit executives earlier this month. She noted that although they did not receive any feedback from the transit executives on this section of the outline, they did receive feedback from the executives on the “Building an integrated system” section.

Maggie reviewed the various sections of the 2018 Transit Integration Report outline and explained that a priority is to get contacts for each of the stories, as well as volunteers from TOC to help with review of the draft report. Maggie reviewed specific subjects from the outline and transit agencies provided initial contacts. Don Chartock, WSDOT, mentioned that Legislatures want to see evidence of coordination and that he gets questions on challenges that are faced and said listing other upcoming projects may be something to add to the report as well. The committee gave Maggie contacts to work with on these projects to provide information on the development and coordination of current and upcoming projects.

Maggie also reviewed the Schedule for Development noting that at the next meeting she will have an initial draft for the TOC to review.

**Roundtable: Highlights from Transit Agency and Ferry Operators in the Region**

Don Chartock, WSDOT, noted that the Regional Mobility Grant applications are due on July 13, 2018 and the Consolidated Grant notice of funding availability is scheduled for July 9th; with applications due on September 14th. He also mentioned there is a lot of interest from the Governor’s office and the WSDOT Administration in expanding the TDM and CTR and are working on making a pitch to see what they mean as far expanding these programs.

Darin Stavish, Pierce Transit, reported that Pierce Transit was going through some internal staff changes and reorganization but he will still be in charge of the SR-7 BRT project.

Alex Krieg, Sound Transit, reported that ST3 planning work in many corridors is underway and mentioned some near-term milestones such as, the TOD groundbreaking for the Capitol Hill station earlier this week, that the Board will be acting on June 28th on a joint development agreement for the Roosevelt Station TOD, and also is likely to act on an expansion of the Sound Transit parking management program to include SOV permits in July. The parking management expansion is scheduled for implementation in the fall of 2018, coinciding with the potential Northgate garage completion.

June DeVoll, Community Transit, reported that Community Transit was going through some staffing changes. They are hiring a new Director of Transportation and also a new Director of Communications. She noted that there has been a reorganization of the planning department, and they are looking for more staff for this as well. She said Swift BRT projects are in various stages of development, noting progress on the Green and Orange lines, as well as Blue line extension to 185th in Shoreline.

Katie Chalmers, King County Metro, reported that King County Metro is reorganizing to become a county department. The reorganization focuses Metro’s mission on mobility. She mentioned that the Convention Place Station closes in 30 days, which initiates a sequence of major disruptions to transit service (such as Rainier Freeway station closing this fall and the Montlake Freeway station closing next year) and they are working with partners to manage through this disruption. They have also started a Ford Smart Mobility pilot first-mile project at the Eastgate Park & Ride and this will be a test area to see how it meets the needs of customers and fits the framework of services delivered.

Steffani Lillie, Kitsap Transit, reported they are working on getting the Kingston / downtown Seattle passenger only ferry service in place (vessel and dock ready to go) with service to start by the end of the year.

**Next meeting:**
August 22, 2018: 10:00 a.m. – 11:30 a.m.

**Adjourn**
The meeting adjourned at 11:30 a.m.
Community Transit Redistribution Request

Request: Community Transit (CT) requests a redistribution of $1,179,512 in Seattle-Tacoma-Everett (STE) UZA FFY 2019 and 2020 FTA 5307 Preservation Set-aside funds between the projects identified below.

Explanation: The redistribution request is needed because CT has a greater need to utilize federal funds for bus replacements rather than for facility maintenance due to the agency’s current and anticipated future growth in bus service hours. Therefore, CT requests to redistribute $1,179,512 in STE UZA FFY 2019 and 2020 FTA 5307 Preservation Set-Aside funds from its “Facilities Rehabilitation and Maintenance” to its “Transit Revenue Vehicles 2018-2020” project. CT has determined that the amount of funding needed to accomplish the work identified in the “Facilities Rehabilitation and Maintenance” project scope can be completed using local funds. The “Transit Revenue Vehicles 2018-2020” project will use the increase in funding from the redistribution to purchase two additional replacement buses.

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Program Year</th>
<th>TIP ID #</th>
<th>Project Title</th>
<th>Source</th>
<th>Current</th>
<th>Proposed Change</th>
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<td>CT-60</td>
<td>Facilities Rehabilitation and Maintenance</td>
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<tr>
<td>Community Transit</td>
<td>2020</td>
<td>CT-60</td>
<td>Facilities Rehabilitation and Maintenance</td>
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<tr>
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<td>2020</td>
<td>CT-64</td>
<td>Transit Revenue Vehicles 2018-2020</td>
<td>5307 Preservation Set-Aside</td>
<td>0</td>
<td>$589,756</td>
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Everett Transit Redistribution Request

Request: Everett Transit (ET) requests two redistributions: $120,851 of Seattle-Tacoma-Everett (STE) UZA FFY 2018 Earned Share 5339 funds, and $1,282,298 in FFY 2019 Earned Share 5307 funds, between the projects identified below.

Explanation: The redistribution request of FFY 2018 5339 funds would move funding from the Transit Revenue Vehicles project to a new project for Passenger Amenities, specifically to fund the refurbishment and replacement of bus shelters at Everett Station. There is enough remaining funding available in the Transit Revenue Vehicles project to complete the scope of work. The redistribution request of FFY 2019 5307 funds would move funding from the Preventive Maintenance for Vehicle Fleet project to a new project to fund the preliminary engineering and design of a new operations base. There is currently enough funding to maintain the same level of preventive vehicle maintenance through 2019, so there will be no impact to the scope of that project.

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<tr>
<th>Sponsor</th>
<th>Program Year</th>
<th>TIP ID #</th>
<th>Project Title</th>
<th>Source</th>
<th>Current</th>
<th>Proposed Change</th>
<th>Final</th>
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<td>Transit Revenue Vehicles</td>
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<tr>
<td>Everett Transit</td>
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<td>tbd</td>
<td>Operations Base</td>
<td>5307 Earned Share</td>
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<td>$1,282,298</td>
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MEMORANDUM

TO: Transportation Operators Committee (TOC)

FROM: Kim Scrivner, PSRC

SUBJECT: TOC appointment of local transit representatives on BPAC

IN BRIEF

The Bicycle and Pedestrian Advisory Committee (BPAC) updated its Committee Operating Procedures earlier this year. As part of this update, it created voting membership with two voting members and two alternate positions for local transit agencies. The Transportation Operators Committee (TOC) was identified as the body that would provide appointments to the BPAC. This item was discussed with the TOC at the June meeting.

BACKGROUND

The update to the BPAC operating procedures created a structure for voting membership that balances the size of the committee with a membership composition that reflects the region and PSRC’s membership. The updated BPAC committee membership structure includes public transit representation as shown in Attachment A and the TOC has been identified as the body that would provide appointments for transit agency representation. Public transit agency staff who have been participating in the BPAC recently are included in Attachment A to inform potential member/alternate appointments. Any public transit agency employee with interest and expertise in bicycle and pedestrian planning, particularly as it relates to access to public transportation, will be a welcome addition to the BPAC membership roster.

Sound Transit has provided written documentation of the “regional transit” voting member to BPAC, as noted on Attachment A, but confirmation on the alternate is still sought.

ACTION

This topic was introduced at the June 27 meeting in preparation for action at the August 22nd meeting. PSRC is requesting that transit agencies nominate appointments to the BPAC. Please email nominations to Kim Scrivner at kscrivner@psrc.org prior to the August 22nd meeting so that staff can prepare to introduce nominees. Nominations can also be made at the August 22nd meeting.

As vacancies occur on the BPAC’s public transit voting membership seats, the TOC will be asked to make appointments to replace the membership.

If you have questions prior to the meeting, please contact Gil Cerise at gcerise@psrc.org or (206) 971-3053 or Kimberly Scrivner at kscrivner@psrc.org or (206) 971-3281.
## ATTACHMENT A
### BPAC Voting Structure - 2018 (Public Transit Excerpt)

<table>
<thead>
<tr>
<th>CITY AND COUNTY REPRESENTATION</th>
<th>Voting Member</th>
<th>Alternates</th>
<th>Current Active Member, regular attendee</th>
<th>Occasional/Potential New Members or Alternates</th>
<th>Voting Seats</th>
<th>Appointment Process</th>
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</thead>
<tbody>
<tr>
<td>Transit</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Regional Transit</td>
<td>Rebecca Roush</td>
<td></td>
<td></td>
<td>Janine Sawyer</td>
<td>1</td>
<td>Sound Transit</td>
</tr>
<tr>
<td>Local Transit - 2 voting members, 2 alternates</td>
<td>Malva Slachowitz (King County Metro)</td>
<td>Eric Goodman (Community Transit)</td>
<td></td>
<td></td>
<td>2</td>
<td>TOC</td>
</tr>
</tbody>
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MEMORANDUM

TO: Transportation Operators Committee (TOC)

FROM: Gil Cerise, PSRC

SUBJECT: Development of PSRC Transit-Related Work Program for PSRC’s FY 2020-21 Biennial Budget

IN BRIEF

PSRC is working to develop its FY 2020-21 biennial budget and work program. As in past years, the agency is initiating discussion with the TOC by sharing a draft transit-related work program and schedule for engaging the TOC and Transit Executives.

BACKGROUND

In previous project selection cycles, the PSRC Executive Board approved use of FTA Section 5307 funds for future PSRC transit-related work. The topic of the August 22 discussion is use of two years of these previously approved FTA funds (totaling $2.5 million in FTA Section 5307 plus local match) for PSRC’s FY 2020-21 budget’s work plan.

DISCUSSION

As part of the initial discussion of this topic, PSRC is sharing a schedule for engaging TOC and the Transit Executives, based upon development of the current biennium’s transit-related work program.

<table>
<thead>
<tr>
<th>DATE/MEETING</th>
<th>TASK</th>
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<tbody>
<tr>
<td>August 22, 2018 TOC</td>
<td>Initiate discussion on PSRC FY 2020-21 Transit-related work program and schedule</td>
</tr>
<tr>
<td>September 10, 2018 Transit Execs</td>
<td>Josh Brown initial outreach to Transit Executives to remind them about this process and timing.</td>
</tr>
<tr>
<td>September 26, 2018 TOC</td>
<td>Review draft FY 2020-21 Transit-related work program in format to share with Transit Executives at their October meeting.</td>
</tr>
<tr>
<td>October 8, 2018 Transit Executives</td>
<td>Present PSRC FY 2020-21 Transit-related Work Program for Transit Executives concurrence</td>
</tr>
<tr>
<td>December 6, 2018 PSRC Operations Committee</td>
<td>Begin PSRC FY 2020-21 budget discussions with boards</td>
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<tr>
<td>January 2019</td>
<td>PSRC budget and work program discussion with boards</td>
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</table>
The schedule is based upon the last time PSRC developed a transit-related work program for Transit Executive review.

Attachment A to this memo includes a draft PSRC FY 2020-21 Transit-related Work Program. The work program follows a similar format to the current FY 2018-19 Transit-related Work Program. The draft in Attachment A incorporates both planning- and data-related work into each work program topic area.

Please review the schedule and attached draft work program and come to the August 22, 2018 TOC meeting ready to provide feedback.

If you have questions prior to the meeting, please contact Gil Cerise at gcerise@psrc.org or (206) 971-3053.
ATTACHMENT A

AUGUST 2018 DRAFT

Puget Sound Regional Council FY 2020-21 Work Program
(July 1, 2019 to June 30, 2021)

The PSRC FY 2020-2021 work program will include the following major work program items providing context for this work:

- the completion and adoption of VISION 2050, scheduled for 2020; and
- work implementing the Regional Transportation Plan and preparing for its update to a 2050 planning horizon year (scheduled for adoption in 2022).

The PSRC regional transit work program will directly support these efforts with transit-supportive planning, policy, and data work beyond the standard PSRC Metropolitan Planning Organization (MPO) responsibilities. This work program incorporates both planning and data work subjects, as appropriate.

VISION 2050

PSRC’s work in preparing an update to VISION with population and employment growth projected out to 2050 provides the basis for future transit planning work to account for the new planning horizon year. Work in this area includes development of regional growth alternatives, some of which rely more heavily on Transit-Oriented Development (TOD) within walksheds of existing and future high capacity transit station areas. Work is also expected to include development of action items associated with TOD’s share of accommodating the planned growth within transit station areas and corridors out to a 2050 horizon year. The analysis of alternatives, including the preferred growth alternative, in conjunction with the 2040 integrated transit network, will provide the basis for the 2022 update of the Regional Transportation Plan (see below). This work will result in new land use inputs that will be modeled in SoundCast. These inputs will result in better analysis of transit boardings across the region through the 2050 planning horizon year. VISION 2050 is scheduled for adoption in 2020 and the work associated with it will be completed in advance of that.

Summary of work products:

- Draft Plan; public comment and adoption phases.
- TOD alternative in Draft Plan and development of associated action items.
- Supplemental analysis of growth alternatives to 2050 horizon year.
- Work associated with equity, technology and land use, and other topics with transit-related interest will also be included in the Plan update.
**Regional Transportation Plan**

During the PSRC FY 2020-21 biennium, PSRC will continue implementation of the Regional Transportation Plan (RTP) adopted in May 2018; as well as preparing an update to the RTP with a new planning horizon year of 2050, consistent with VISION 2050 regional growth strategy. Although the RTP Plan update will not be completed in the 2020-21 biennium, substantial work on the update will be underway.

**Plan Implementation:**

PSRC will continue working on plan implementation that includes transit-supportive elements, including the following initiatives:

- **Passenger Only Ferries:** Building upon both the RTP adopted in May 2018, and the Washington State Ferries 2040 Long Range Plan anticipated to be completed in 2019, PSRC will continue working with stakeholders to identify potential markets for passenger only ferries to connect communities using the RTP’s planned integrated transit network. This work could identify both near-term and longer-term opportunities along with their associated costs and potential funding sources. This work may include an update of the last Passenger Only Ferries study and will likely feed into the update of the integrated transit network with a new 2050 horizon year.

- **Innovations in Mobility:** As part of the larger effort to study advancements in transportation technology and innovations in mobility, PSRC will incorporate review and documentation of technologies associated with public transportation or that may affect public transportation in the future. This includes a range of issues that could include: shared mobility, integration of mobility services with traditional fixed-route transit, technology innovations that result in improved customer experience and/or safety improvements, among other things.

- **Implementation of Public Transportation elements of the RTP:** PSRC will continue working with public transportation operators in the region to assist in implementing and updating their long-range plans; addressing regional access to transit and transit corridor reliability issues that help implement the plan; and support other transit-supportive elements of plan implementation, such as the TDM Action Plan, the Coordinated Plan for special needs transportation, and the Active Transportation Plan, all of which have significant public transit components.

**Regional Transportation Plan Update to 2050:**

Building upon the work described under the VISION 2050 heading, PSRC will work with public transportation operators on updating the integrated transit network to a 2050 horizon year, including identification of potential high capacity transit corridors, passenger only ferry corridors, and other areas that may require additional planning or policy consideration for public transportation in 2050. This effort will also include incorporation of other RTP Plan implementation work noted above, including updates to transit-related plan appendices.
Ongoing Coordination Efforts and Emerging Issues

PSRC will continue ongoing transit-related coordination and integration efforts, as well as working on emerging issues as they arise. As in with past PSRC transit-related work programs, PSRC will continue dialogue with the public transportation operators, and update the work program based upon feedback as issues arise. This part of the work program includes work in the following areas:

- Annual transit integration report,
- Ongoing PSRC support/input at Transit Executives,
- Continued data and analysis in support of public transit operators,
- Continuing the Regional TOD program and the Regional TOD Committee,
- Coordination with public transportation operators on data collection and implementation of performance-based planning,
- Regional Transportation Demand Management (TDM) work, and
- Continuing to advance equity, social justice, and similar considerations into the transportation planning process.