Members and Alternates Represented at the Table
Don Chartock – WSDOT; Benjamin Smith – City of Seattle; Alex Krieg – Sound Transit; Melissa Cauley – Community Transit; Sabina Popa – Everett Transit; Darin Stavish – Pierce Transit
Via Phone: Steffani Lillie – Kitsap Transit; John Bernhard – Washington State Ferries

Other Guests and Alternates (for all or part of the meeting):
Eric Irelan – King County DOT; Mike Flood – WSDOT (on phone) Lacey Jane Wolfe – City of Bellevue (on phone)

PSRC Staff: Gil Cerise, Kelly McGourty, Craig Helmann, Kimberly Scrivner, Maggie Moore, Monica Adkins

Welcome and Introductions, Public Comment, and Announcements
In the absence of a Chair or Vice-chair, Gil Cerise facilitated the meeting. Gil Cerise, PSRC, welcomed everyone at 10:00 a.m. Self-introductions were provided around the room and on the phone.

Public Comments
Public comment was provided by Alex Tsimerman.

Approval of Meeting Summary
The meeting summary from June 27, 2018 was approved as presented.

Information: TOC Leadership Update – Gil Cerise, PSRC

Gil Cerise, PSRC, reported that Trinity Parker, chair of the TOC, is no longer working for Sound Transit and so TOC does not have a chair or vice-chair. Kelly McGourty, PSRC, said that PSRC is going to first take some time to look at the work program to evaluate transit-related committees and workload and then conduct some outreach to transit agencies on PSRC committees, membership, and workload. As part of this discussion, it was suggested that PSRC map out the various transit-related committees, both standing committees and ad hoc committees, to inform the discussion on workload and committee structure. Kelly said to send any thoughts on this to her or Gil in the next month. In the meantime, PSRC staff will continue to facilitate the TOC meetings and will seek a new chair and vice-chair once the outreach is complete.

Report on PSRC Committee and Board Activities

July 12, 2018 Transportation Policy Board (Gil Cerise, PSRC & Committee Members)

Gil Cerise, PSRC, reported that the TPB took action to approve the 2018 projects recommended for PSRC federal funds. He noted the Executive Board also approved this at the July 26th meeting.

Craig Helmann, PSRC, mentioned that there was a Data presentation of Puget Sound Data Trends at the Executive Board meeting on July 26th which included trends on population, housing units, jobs and transit and airport trends.

The presentation from the Executive Board meeting is available on the PSRC website:
The “At Work” report for the Transportation Policy Meeting is available on the PSRC website:

https://www.psrc.org/tpb-meetings

**July 19, 2018 Regional Staff Committee** *(Committee members)*

Kelly McGourty, PSRC, reported that the meeting was focused on the Regional Growth Strategy, VISION 2050 and housing.

The presentations are available on the PSRC website:

https://www.psrc.org/rsc-meetings

**July 9 and August 13 – Transit Executives** *(Committee members)*

Kelly McGourty, PSRC, reported that the Transit Executives meetings were for executives-only and included discussion on shared mobility.

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**Action: Community Transit and Everett Transit Redistribution Requests** *(Kelly McGourty, PSRC)*

Kelly McGourty, PSRC, explained that the Regional FTA Caucus recommended approval of the redistribution requests, and reviewed the details of the attachments provided in the agenda packet for each redistribution request.

The TOC recommended approval for the redistribution requests to the Transportation Policy Board at its next meeting on September 13, 2018.

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**Action: Identification of Transit Representatives to Bicycle and Pedestrian Advisory Committee (BPAC)** *(Kimberly Scrivner, PSRC)*

Gil Cerise, PSRC, reviewed the BPAC’s updated voting membership composition which included two voting members and two alternate positions from local transit agencies. He noted that PSRC was asking the TOC for nominations for these positions on the BPAC.

Kimberly Scrivner, PSRC, reported that she had received three nominations from King County and Community Transit. King County Metro nominated Malva Slachowitz for a member seat and Melissa Gaughan for an alternate seat and Community Transit nominated Eric Goodman for a member seat. The committee discussed that keeping the members and alternates from different agencies was preferred if possible, rather than a member and alternate representing the same agency. The committee then nominated and approved Malva Slachowitz for one of the member seats and Eric Goodman with Community Transit for the other member seat. The committee decided to wait and see what the final BPAC representation will be before nominating alternates.

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**Discussion: Development of PSRC 2020-2021 Transit Work Program** *(Gil Cerise, PSRC)*

Gil Cerise, PSRC, reviewed the memo and schedule provided with the agenda packet regarding development of a PSRC 2020-21 transit-related work program for the Transit Executives to review. Gil reiterated that this is the work program for funds that were already provided for PSRC use. The work program reviews topic-areas that PSRC will be working on related to public transit between July 1, 2019 and June 30, 2021, and therefore, it incorporates work related to the completion of the VISION 2050 Plan as well as implementation of the Regional Transportation Plan, beginning work on the update of the Regional Transportation Plan, and a variety of ongoing coordination efforts and emerging issues.

The committee continued to discuss the various aspects of the work program and provided feedback on some of the “Ongoing Coordination Efforts and Emerging Issues” items. Melissa Cauley, Community Transit, noted that receiving regional data and analysis that PSRC provides is very helpful, and continuing with this for any upcoming informational needs that could be used for reviewing the transit corridors. Benjamin Smith, SDOT, mentioned that other work that could be helpful is looking at the future roadway networks and predicted congestion in conjunction with planned bus volumes to help identify any issues with transit reliability before they occur. Gil Cerise, PSRC, thanked the committee for their feedback and said they will bring back an updated draft that will be shared with the Transit Executives at the next TOC meeting on September 26th.
**State Safety Oversight (SSO) Certification – Mike Flood, WSDOT**

Mike Flood, WSDOT, reviewed when Washington State received its Federal State Safety Oversight Certification. Mike reminded the committee that he had reported to them on this federal requirement and reminded the committee about the background and process WSDOT has taken to achieve the required certification. All states where this applies must have their SSO Certification by April 2019. Mike said the next step is that agency safety plans need to be developed. He said the agencies will need to follow Safety Management System process in development of their plans.

**TAM plan development and incorporation into Regional TIP (Gil Cerise, PSRC)**

Gil Cerise, PSRC, reminded the committee that their agency TAM plans are due October 1, 2018, and when completed should be sent to PSRC. PSRC must incorporate federal performance-based planning, including TAM into planning documents and the TIP. He noted that previously targets were not required to be submitted annually but now this must be done yearly starting in 2019.

**Public Transit Safety Plan Final Rule (July 2019) – Roundtable**

Gil noted that Mike Flood already mentioned this final rule as part of his presentation on the SSO Certification. The final rule takes effect July 19, 2019 and public transit agency safety plans must be in place by July 20, 2020.

**Discussion: 2018 Transit Integration Report (Gil Cerise & Maggie Moore, PSRC)**

Maggie Moore, PSRC, reviewed the draft schedule for the 2018 Transit Integration Report and explained that the draft text has been reviewed by the staff contacts and also internally reviewed by PSRC. She said she plans to send a draft to the TOC for final feedback and asked for edits by September 7th. She said the goal is to have final draft ready at the next TOC meeting and noted the Final Draft will go to the Transit Executives review on October 8th before the TPB in November. Maggie then reviewed the Transit Integration Report Matrix to show the outline of the report and asked the committee for feedback.

**Roundtable: Highlights from Transit Agency and Ferry Operators in the Region**

Alex Krieg, Sound Transit, noted that the Sound Transit Board Meeting is August 23rd, and that they will be baselining Federal Way Link Extension then.

Melissa Cauley, Community Transit, reported that the Swift Green Line is progressing and the Seaway Multimodal project is almost complete. She said that the Swift Orange Line will be submitted to the FTA and also noted that there has been reorganization of the Community Transit planning department.

Sabina Popa, Everett Transit, reported that Everett Transit has had changes in terms of vision and sustainability and will be reducing service by 7 percent to reduce costs in the next few years, and then figure out how to grow the system. She said the final long range plan will be out in November, and that Everett Transit will stay committed to continuing connections with other transit in place. She noted that there is also an upcoming fare increase and continued internal reorganization in the next year.

Darin Stavis, Pierce Transit, reported that Pierce Transit is applying for Small Starts grants for the Pacific Avenue / SR-7 BRT next month. He noted that they have come into possession of three electric vehicles that will go into revenue service at the end of September.

Eric Irelan, King County DOT, reported that King County’s BRT planning efforts are moving forward to identify many lines for a 2025 implementation and that their reorganization continues.
Don Chartock, WSDOT, reported that for the Regional Mobility Grant, requests are in for $81 million, and there is $35 million estimated as available. He noted that the Governor’s office is taking a very firm stance on electric vehicles.

Benjamin Smith, SDOT, reported that the last day for the interim director, Gorram Sparrman is a week from tomorrow, and a search process is underway. He said the City is in the process of reorganization as well. He provided a status report on several SDOT transit-related projects.

Steffani Lillie, Kitsap Transit, reported they are in their final round of public outreach for implementing the final phase for routed bus restructure. She said the Kingston / downtown Seattle passenger only ferry service is continuing in implementation and is expected to be ready to go by the end of the year.

John Bernhard, WSDOT Ferries, reported that they are working on their budget process and that they are progressing on their Transit Asset Management Plan which should be ready by October, and will have a state audit of their FTA Grant program.

Next meeting:
September 26, 2018: 10:00 a.m. – 11:30 a.m.

Adjourn
The meeting adjourned at 11:45 a.m.