1. Welcome and Introductions (10:00)

2. Action item: Approval of Meeting Summary – February 26, 2020* (10:05)

3. Discussion: PSRC’s 2020 Project Selection Update (10:10)
   PSRC staff will provide a brief update on the 2020 Project Selection Process and respond to questions.

4. Discussion item: COVID-19 Impacts on Transit Agencies (10:20)
   Transit agencies will share impacts of the COVID-19 emergency on their operations, capital programs, and finances to-date. PSRC is attempting to collate this information into a regional summary of regional impacts.

5. Discussion item: Update on PSRC Planning-Related Topics (11:05)
   PSRC staff will provide updates on other PSRC planning-related topics, including:
   - Regional Transportation Plan: We will assess transit agencies’ timeframes for engaging in work needed for the update of the RTP, including development/update of 2030 and 2040 transit service networks and access to transit discussion.
   - Regional Transit Safety Targets: Provide an update on progress toward development of regional transit safety targets in compliance with FTA requirements.
   - Passenger-Only Ferry (POF) Study Progress: Share updates on the POF Study: [https://www.psrc.org/our-work/puget-sound-passenger-only-ferry-study-underway](https://www.psrc.org/our-work/puget-sound-passenger-only-ferry-study-underway)

6. Information: Summary of February 21, 2020 Toolbox Peer Networking on Access to Transit*

7. Information: 2020 Planned Meeting Topics*

8. Next Meeting: June 24, 2020
   Calendar Link: [https://www.psrc.org/sites/default/files/toc2020-calendar.pdf](https://www.psrc.org/sites/default/files/toc2020-calendar.pdf)
9. **Adjourn (11:30)**

*Supporting materials attached*

**BlueJeans Remote Connection Information:**

To join the meeting with audio and visuals:

https://bluejeans.com/917737376

**To join via phone:**

1) Dial:  1.888.240.2560 or 1.408.740.7256

2) Enter Conference ID:  917 737 376

**Other Formats:**

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Francaise | French
- 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, Call (206) 402-1334
Transportation Operators Committee Meeting Summary

Date: February 26, 2020
Location: PSRC Central Meeting Room, 1011 Western Avenue, Suite 500, Seattle, WA 98104

Welcome and Introductions
Peter Heffernan, Chair, welcomed everyone at 10:00 a.m. Self-introductions were provided around the room and on the phone.

Approval of Meeting Summary
The summary for the December 4, 2019 meeting was approved.

Discussion item: Report on PSRC Committee and Board Activities
Committee members reported on various topics at the February Transportation Policy Board meeting. The “At Work” reports for the Transportation Policy Board Meetings are available on the PSRC website: https://www.psrc.org/tpb-meetings

Committee members reported on the Regional Staff Committee meeting in February. Presentations and meeting summaries are available on the PSRC website: https://www.psrc.org/rsc-meetings

Discussion item: PSRC’s 2020 Project Selection Update
Sarah Gutschow, PSRC, provided a brief update on the 2020 Project Selection Process. She reviewed the schedule for the process and noted key upcoming deadlines.

More information is available on the PSRC website: https://www.psrc.org/our-work/funding/project-selection/fhwa-and-FTA-regional-funding

For questions or additional information, contact Sarah Gutschow at (206) 587-4822
Discussion item: Regional Transportation Plan Update

Gil Cerise, PSRC, provided an overview on the upcoming Regional Transportation Plan update and reviewed the 2020 Regional Transportation Planning Process and the draft plan schedule for the next two years. He explained the variety of upcoming work that will be done for the plan as part of the planning process and noted the key elements associated with all parts of the plan: Climate, Equity, Safety and Finance. He mentioned that in the next six months the preparatory plan work will include working with the Transportation Policy Board for feedback on key focus areas, public outreach on the plan update and initiating the environmental review (SEPA scoping).

The presentation is available on the PSRC website [here](#).

For more information, contact Gil Cerise at (206) 971-3053

Discussion item: Transit Agency Data for Regional Transportation Plan Update

Gil reviewed transit topics for inclusion in the plan update, including future transit network adjustments (2030 and 2040) and transit service thresholds, with a focus on information and data needed earlier in the process. The committee discussed development of 2030 and 2040 transit networks that reflect changes to transit agency plans. Gil said the 2030 network will be new but based on past TOC comment, this could be a refinement to the 2025 network previously developed. He said that the 2040 network will just reflect any updates or changes to plans from network developed in 2017 for the current RTP. Gil said PSRC is requesting this work be completed by September 2020, and that he would follow up with the committee for contact information of transit agency staff who should be working with PSRC staff on transit network updates. He noted that once the networks updates are complete, PSRC will share the regional networks developed with the agencies.

For more information, contact Gil Cerise at (206) 971-3053

Discussion item: FTA Transit Safety Plan and Targets

Gary Simonson, PSRC, introduced the topic of transit safety performance measures and targets and how to incorporate transit agency targets into regional targets to meet federal deadlines. The committee discussed work needed to develop agency transit safety plans and targets as well as the work that follows creating regional transit safety performance targets. It was decided that PSRC will work with each agency’s appropriate contact who is working on safety plans and performance targets to prepare for the regional target setting effort between TOC meetings. Gary said once he receives all the contact information, he would follow up with them for the next steps.

The presentation is available on the PSRC website [here](#).

For more information, contact Gary Simonson at (206) 971-3276
**Discussion item: Passenger-Only Ferry (POF) Study Update**

Gil provided an update on the status of the POF Study which examines capacity on existing routes and terminals as well as potential new routes and terminals for POF throughout the 12-county Puget Sound Region. The committee discussed POF both as a form of public transit, but also the need to have good public transit connections to and from POF terminals and the importance of public transit agencies involved in the development of this study. Gil said PSRC is looking for stakeholders who can inform this study, providing information on potential routes and terminals, as well as the land-based transit connections to and from those terminals. He noted he would follow up with the committee for the contact information of transit agency staff who should be involved as stakeholders in this study.

The presentation is available on the PSRC website [here](https://www.psrc.org/our-work/puget-sound-passenger-only-ferry-study-underway).

*For questions or additional information, contact Gil Cerise at (206) 971-3053*

**Roundtable: Highlights from Transit Agency and Ferry Operators in the Region**

During the Roundtable, the committee received updates and announcements from the following attendees:

- Melinda Adams, Everett Transit
- Sabina Araya, Community Transit
- Katie Chalmers, King County Metro
- Don Chartock, WSDOT
- Ed Coviello, Kitsap Transit
- Peter Heffernan, King County Metro
- Justin Resnick, WA State Ferries
- Benjamin Smith, City of Seattle
- Darin Stavish, Pierce Transit
- Lisa Wolterink, Sound Transit

**Information: 2020 Planned Meeting Topics**

**Adjourn**

The meeting adjourned at 12:00 p.m.
Members and Alternates Present
Peter Heffernan, King County Metro and Chair; Melinda Adams, Everett Transit; Sabina Araya, Community Transit; Katie Chalmers, King County Metro; Don Chartock, WSDOT; *Ed Coviello, Kitsap Transit; Marianna Hanefeld, Special Needs Transportation Committee Chair and SNOTRAC, Justin Resnick, WA State Ferries; Mike Schmiedeber, Everett Transit; Benjamin Smith, City of Seattle; Darin Stavish, Pierce Transit; Lisa Wolterink, Sound Transit

PSRC Staff and Other Guests Present
Gil Cerise, PSRC; Sarah Gutschow, PSRC; *Craig Helmann, PSRC; Kimberly Pearson, PSRC, Gary Simonson, PSRC; Ahren Stroming; Puget Sound Partnership; Kalon Thomas, PSRC

*via remote participation
SUMMARY

Feb 21 TOOLBOX Peer Networking – Access to Transit


On February 21, 2020, PSRC held a Toolbox Peer Networking event on Access to Transit as a means of initiating conversation on this topic as we prepare for the Regional Transportation Plan update. This summary includes links to the program, presentations, and a summary of feedback from the group break-out sessions on this topic.

Presentations:

Breakout Activity Notes

Group 1

Most important concerns
- Land use
- Physical abilities to build infrastructure
- Funding
- On-demand transit (e.g., VIA)
- Bike / ped integration
- Affordable housing near transit
- Station area design to accommodate micromobility
- Prioritizing equity with transit improvements

Opportunities
- Understand and be flexible in terms of how society is changing
- Transit-oriented development and redesigning at the human scale
- Incentivize switching from driving to transit / other modes
- Take advantage of new technologies
  - Pedal-assist and e-bikes
Modify transit and stations to accommodate new techs
- Design stations to incentivize non-driving modes
  - Charging for e-bikes, etc.
- Outreach and education
- Intra-regional transit – connecting to other regions

**Challenges**
- Parking at transit stations
- Technology
  - Accommodating new tech without harming micromobility and otherwise making transit more difficult
- Transit in areas with limited pedestrian infrastructure
- High costs of housing in centers pushes vulnerable populations out
- Marketing bus transit vs. LRT
- Impacts to workforce from micromobility
- How to provide transit to areas outside of Centers

**Highlights for RTP**
- Annexation as a way to improve transit access and lower costs of service
- Serving residents in the region that are outside of transit districts
- Concurrency with WSDOT facilities
- Prioritizing transit flow (e.g., signal prioritization)
- Consolidating transit services
- Getting ahead of future congestion
- Highlighting roles and responsibilities of actors and agencies, with respect to micromobility
- Encouraging data sharing and making it widely accessible, transparent
- Signal timing for bikes / peds
- Model ordinances for micromobility
- Establishing standards for vendor contracts
- Model and best practices for multimodal integration

**Group 2**

**Opportunities**
- Last-mile connections
- Incentivize affordable housing units
- Allow broad range of housing development
- Engage all affected communities
- Engage local business
- Improve transit station facilities
- Ride-sharing & micro-transit options
- Outreach and education programs to promote transit use
- Deviated service options in low-density areas
- Launch / expand vanpools in low-density areas
- Incentivize development near transit stations
• Car share at transit stations (?)
• Work with middle schools and other community partners to provide transit access / incentives (e.g., Orca cards)

Challenges
• Taxi / uber drop offs on bus routes
• Increase use of last-mile use
• Equitable TOD / displacement
• Safety
• Unintended consequences of transit facility amenities (shelters, restrooms, lighting)
• Lack of non-motorized access to transit
• Geography of the region
• Transit overcrowding / lack of transit supply to meet demand
• Providing service to users with limited mobility, specifically during peak hours
• Transition from suburban to TOD development
• Lack of funding for accessible transit access
• Infrequent headways in low-density areas
• Parking is expensive to build
• Encourages more vehicle trips
• Linking or serving multiple trips
• Providing transit that does not serve all types of trips
• Parking / bike parking at transit stations

Highlights for RTP
• Non-motorized access to transit
• Reducing carbon footprint
• Provide performance metrics
• Equity
2020 TOC Planned Meeting Topics

Ongoing

- FTA fund adjustments
- FTA fund project tracking

Quarter 1 (January – March)

- Next Level of Transit Planning for Regional Transportation Plan
- Check-in FTA Performance-based Planning:
  - Transit Safety Rule implementation – agency plan development; performance and targets
  - Transit Asset Management

Quarter 2 (April – June)

- COVID-19 Impacts
- Next Level of Transit Planning for Regional Transportation Plan
- Action 2020 FTA Project Selection
- 2020 Transit Integration Report Initiation

Quarter 3 (July – September)

- Next Level of Transit Planning for Regional Transportation Plan
- PSRC Budget Year 2022-2023 Transit Work Program Development
- 2020 Transit Integration Report development
- Transit Safety Plan completion/submission of targets to PSRC (deadline July)

Quarter 4 (October – December)

- Next Level of Transit Planning for Regional Transportation Plan
- Development of regional transit safety performance targets in compliance with FTA
- Action on Special Needs Transportation Regional Priorities (WSDOT Consolidated Grant)
- UPWP Transit information updates for PSRC 2022-2023 Budget & UPWP