MINUTES OF THE
TRANSPORTATION POLICY BOARD

June 13, 2019

[To watch a video of the meeting and hear the full discussion, please go to:

CALL TO ORDER

The meeting was called to order at 9:33 a.m. by Mayor Becky Erickson, Chair.

COMMUNICATIONS AND PUBLIC COMMENT

Alex Tsimerman and Will Knedlik provided public comment.

DIRECTOR’S REPORT

Kelly McGourty, Director of Transportation Planning, shared that the draft VISION 2050 plan is scheduled to be released for public comment in July. TPB will receive a brief report on VISION 2050 at the July meeting. Also, The Washington State Transportation Commission will provide TPB a report on the pilot study for the Road Usage Charge at the July meeting.

Ms. McGourty reminded the board that there is a small set aside of five million dollars for the Rural Town Centers and Corridors Program. The process is currently underway. At the July meeting, the board will be asked to release those recommendations for public comment.

CONSENT AGENDA

a. Minutes of the Transportation Policy Board Meeting held May 9, 2019
b. Routine Amendment to the 2019-2022 Transportation Improvement Program (TIP)
c. Recommend Certification of the Arlington-Marysville Manufacturing/Industrial Center Subarea Plan

ACTION: The motion was made by Councilmember Mark James and seconded by Councilmember Rob Gelder to adopt the Consent Agenda. The motion passed.
2019 DELIVERY AND SUPPLEMENTAL FUNDING ACTION
Ms. McGourty provided background information on PSRC’s project tracking program and policies. The program ensures timely and efficient use of PSRC’s federal funds, ensures successful delivery of projects, and responds to the annual delivery target requirement. Ms. McGourty indicated that the Regional Project Evaluation Committee (RPEC) has a recommendation in front of the board for updates to the policies and procedures for meeting the annual delivery target, as well as a supplemental funding action necessary to meet the 2019 delivery target.

Mayor Rob Putaansuu, City of Port Orchard, outlined a request to the board for an additional $1.3 million in funding from PSRC due to unforeseen cost overruns related to changes in conditions to a $20 million project. The board would discuss the request following an overview of the proposed policy revisions and funding action.

Ms. McGourty reviewed the circumstances of when a gap in meeting the annual delivery target can arise and existing policies to address it. RPEC prepared a recommendation that would revise the policies for achieving annual delivery targets and pursuing supplemental funding actions. These revisions and updates address current conditions and changing circumstances and rules. Ms. McGourty reviewed the proposed strategies in the recommended Obligation Delivery Policies and Procedures. The policies and procedures provide direction to staff on the prioritized process of meeting annual delivery targets.

Members discussed how the Policies and Procedures account for the City of Port Orchard’s request. Ms. McGourty shared that the 2019 Delivery Status would provide more information for review of the request.

**ACTION:** The motion was made by Councilmember Jennifer Robertson and seconded by Councilmember Kate Kruller to recommend the Executive Board approve the revised policies and procedures for achieving PSRC’s annual FHWA delivery targets, as identified in Attachment 1 – with the clarification to strategy four, bullet point one to read:

- A consistent percentage increase will be applied to all eligible projects, to reach a pre-determined amount based on the need. The amount will be no less than $100,000 for any project, and no more than the maximum federal share allowable for any project. If this does not yield enough to meet the delivery gap, projects from the previous years will be reviewed.

Ms. McGourty provided a breakdown of PSRC’s 2019 delivery target gap of $43 million. She explained how the proposed prioritized strategies in the recommended policies and procedures were applied to meet the delivery target gap, and that a supplemental funding action is necessary to meet the 2019 delivery target. Ms. McGourty presented the RPEC recommendation for a supplemental funding action to award PSRC’s FHWA funds to projects in attachments 4 and 5 of the agenda packet. The recommendation
includes a buffer amount to ensure the target is met in case any project fails to deliver between now and the state deadline of August 1.

Regarding the City of Port Orchard request, Ms. McGourty explained that if the board chose to approve the $1.3 million of funding, the amount could be accommodated in one of the following ways:
1. Add 1.3 million to the buffer amount.
2. Reduce the amount recommended to the immediately ready to go contingency projects in attachment 4a.
3. Reduce the percentage of increase in federal awards to projects in attachment 5, to retain the buffer at the existing recommended amount.

**ACTION (MAIN MOTION):** The motion was made by Councilmember Doug Richardson and seconded by Mayor Mike Courts to recommend that $1.3 million be added to the buffer for 2019 to account for the City of Port Orchard’s request.

**AMENDMENT:** Commissioner Rob Gelder offered the body of the motion could be amended to state the inclusion of the City of Port Orchard request does not establish precedent, it will be designated as hardship circumstance. The consideration of a hardship criteria will be referred to the Project Selection Task Force.

**VOTE ON AMENDMENT:** The motion passed with 12 votes in favor and 5 votes against.

**VOTE ON MAIN MOTION:** The motion passed with 12 votes in favor 5 votes against.

**ACTION:** The motion was moved by Councilmember Kate Kruller and seconded by Councilmember Doug Richardson to recommend the Executive Board approve a supplemental funding action to award PSRC’s FHWA funds to the list of projects as identified in Attachments 4 and 5 including $1.3 million for the City of Port Orchard, designated as a hardship circumstance. The motion passed.

**I-5 SYSTEM PARTNERSHIP**
Patty Rubstello, Assistant Secretary Washington State Department of Transportation, shared that the intent of the I-5 System Partnership was to bring together diverse stakeholders to come to a common understanding about the issues and develop a vision for I-5, covering from Tumwater to Marysville.

The work effort was a year of participation with 45 multi-jurisdictional partners. Ms. Rubstello reviewed the I-5 System Partnership goals, strategies and strategic framework. Phase two of the partnership will include scenario development, and Phase 3 will conduct an I-5 Master Plan. Federal grant opportunities are being pursued to fund
future phases. Ms. Rubstello asked for PSRC to endorse a current federal grant application, approach and plan to help show that there is buy-in regionally.

Marc Daily, Thurston Regional Planning Council, shared that the Thurston Regional Planning Council’s Transportation Policy Board voted unanimously to support the I-5 System Partnership grant application with the Chair writing a letter of support. Councilmember Mike Todd, Mill Creek, spoke of the active engagement of local government as well as businesses in the I-5 System Partnership and the importance of the engagement going forward.

There was consensus of the board to write a letter of support for the I-5 System Partnership grant application to be signed by PSRC Executive Director Josh Brown.

REGIONAL ITS INVENTORY
Due to time, this item was skipped and will be on a future meeting agenda.

ADJOURN
The meeting adjourned at 11:34 a.m.
TRANSPORTATION POLICY BOARD
June 13, 2019

TPB MEMBERS & ALTERNATES PRESENT

Councilmember Bek Ashby, Other Cities & Towns in Kitsap County
Rob Berman, Seattle Metropolitan Chamber of Commerce
Martha Burke, League of Women Voters of Washington
Don Cairns, Regional Project Evaluation Committee
Councilmember John Clauson, Local Transit – Kitsap County (Alt.)
Mayor Mike Courts, Other Cities & Towns in Pierce County
Doug DeForest, Thurston Regional Planning Council
Deputy Mayor Davina Duerr, Other Cities & Towns in King County
Mayor Becky Erickson, Local Transit – Kitsap County, Chair
Anne Eskridge, University of Washington
Commissioner Robert Gelder, Kitsap County
Representative Mia Gregerson, House Transportation Committee (via remote)
Jesse Hamashima, Regional Staff Committee
Dezerae Hayes, Muckleshoot Indian Tribe (via remote)
Councilmember Mark James, Other Cities & Towns in Snohomish County
Craig Kenworthy, Puget Sound Clean Air Agency (Alt.)
Councilmember Kate Kruller, Other Cities & Towns in King County
Councilmember Peter Kwon, Other Cities & Towns in King County (via remote)
Claire Martini, Cascade Bicycle Club
Kelsey Mesher, Transportation Choices Coalition
Secretary Roger Millar, WSDOT
Councilmember Mike O’Brien, City of Seattle
Mayor Mary Lou Pauly, Other Cities & Towns in King County (Alt.)
Councilmember Paul Roberts, Metropolitan Center–Everett/Puget Sound Clean Air Agency
Councilmember Doug Richardson, Pierce County
Councilmember Jennifer Robertson, Metropolitan Center–Bellevue
Patty Rubstello, WSDOT (1st Alt.)
Councilmember Mike Todd, Local Transit – Snohomish County (Alt.)
Mayor Greg Wheeler, Metropolitan Center–Bremerton
Councilmember Stephanie Wright, Snohomish County (via remote)

TPB MEMBERS ABSENT (*alternate present)

Mayor Don Anderson, Local Transit-Pierce County
Commissioner Shiv Batra, WA State Transportation Commission
Councilmember Chris Beale, Tacoma
Commissioner Ryan Calkins, Ports
*Vicky Clarke, Cascade Bicycle Club
Jennifer Cook, AAA
*John Daniels, Jr., Muckleshoot Indian Tribe
Dan Gatchet, Freight Mobility Strategic Investment Board
TPB MEMBERS ABSENT (*alternate present) continued

Senator Steve Hobbs, Senate Transportation Committee
Jefferson Ketchel, Snohomish Health District
Councilmember Kathy Lambert, King County
Dan McKisson, ILWU Local 19
Councilmember Jay Mills, The Suquamish Tribe
Abel Pacheco, City of Seattle
Commissioner Helen Price Johnson, Island County
*Mayor Dana Ralph, Other Cities & Towns in King County, Vice Chair
Dave Ramsay, WA State Transportation Improvement Board
*Councilmember Terry Ryan, Local Transit – Snohomish County
Andrew Strobel, Puyallup Tribe of Indians

GUESTS and PSRC STAFF PRESENT -
(As determined by signatures on the Attendance Sheet and documentation by staff)

Ben Brackett, PSRC
Gil Cerise, PSRC
June DeVoll, Community Transit
Carolyn Downs, PSRC
Sarah Gutschow, PSRC
Peter Heffernan, King County
Kathryn Johnson, PSRC
Will Knedlik, WSGRTA
Dave Koenig, Marysville
Kelly McGourty, PSRC
Casey Moreau, PSRC
Brian Parry, Sound Cities Association
JoAnn Schueler, WSDOT
Alex Tsimerman, SUP
Lacey Jane Wolfe, City of Bellevue